Message

From: King, Karen (EHS) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-

01/CN=RECIPIENTS/CN=KAREN.KING]

Sent: 5/25/2012 1:44:50 PM

To: Nassif, Julianne (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-

01/cn=Recipients/cn=Julianne.Nassif]

CC: Han, Linda (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Linda.Han];

Connolly, Grace (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-

01/cn=Recipients/cn=Grace.Connolly]

Subject: RE

Hi Julie,

Did she call in requesting to use sick or FMLA time? Who did she call in to? It is helpful if she is spoken to regarding her allotted FMLA time when she is calling in or the next day if she does not call in directly to her supervisor.

Thanks Karen

From: Nassif, Julianne (DPH)

Sent: Thursday, May 24, 2012 5:26 PM

To: King, Karen (EHS)

Cc: Han, Linda (DPH); Connolly, Grace (DPH)

Subject: RE:

No

From: King, Karen (EHS)

Sent: Thursday, May 24, 2012 4:52 PM

To: Nassif, Julianne (DPH)

Cc: Han, Linda (DPH); Connolly, Grace (DPH)

Subject: RE:

Have you talked to her?

From: Nassif, Julianne (DPH)

Sent: Thursday, May 24, 2012 4:51 PM

To: King, Karen (EHS)

Cc: Han, Linda (DPH); Connolly, Grace (DPH)

Subject:

Hi Karen,

has exceeded the 3 days/month approved by her intermittent FMLA agreement for both April and May. Please follow-up with her to obtain the required medical documentation for the additional days. Thank you,

Julie

Julianne Nassif

Director of Analytical Chemistry
William A. Hinton State Laboratory
Massachusetts Department of Public Health
305 South Street Boston, MA 02130
617.983.6651 (voice) 617.983.6662 (fax)